



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 PM – Room #320 Multi-Service Center, 48 Marion Road, Wareham Massachusetts

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. CITIZENS PARTICIPATION**
- 4. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. Interviews/appointments to the Wareham Affordable Housing Trust Fund.
- 5. LICENSES & PERMITS**
 - a. Application for use of Town roads by the Dick Melloni Youth Foundation, c/o Richard H. Melloni, Jr., 7 Peter Cooper Drive, Wareham for their annual Bicycle ride on Sunday, September 20, 2009
 - b. Application for a Common Victualler's License by Eaton Trading Company, Inc. d/b/a Rice Bowl, 3103 Cranberry Highway, East Wareham, MA under the provisions of Chapter 140 of the Massachusetts General Laws.
- 6. TOWN ADMINISTRATOR'S REPORT**
- 7. TOWN BUSINESS**
 - a. Close Warrant.
 - b. Discussion with Chris Reilly, CEDA review.
 - c. Discussion with Open Space Committee re survey.
 - d. Minot Forest Survey.
 - e. FY2010 Final Budget.
 - f. Any other town business.
- 8. SEWER BUSINESS**
 - a. Approve EDU rate.
 - b. Any sewer business.
- 9. LIAISON REPORTS**
- 10. ADJOURNMENT**
- 11. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: September 15, 2009
Date of Transcription: September 17, 2009
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Bruce D. Sauvageau, Chairman
John P. Cronan, Clerk
Brenda Eckstrom
M. Jane Donahue
Walter B. Cruz, Sr.

John J. Sanguinet, Interim Town Administrator

3. CITIZENS PARTICIPATION (none)

4. CONSENT AGENDA

Authorization to sign bills and documents - none
Interviews/appointments to the Wareham Affordable Housing Trust Fund.

MOTION: Selectman Cronan moved to appoint Elizabeth Pezzoli as a member to Wareham Affordable Housing Trust Fund to a term to expire no later than June 30, 2011. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

MOTION: Selectman Cronan moved to appoint Deborah Pfnister as a member to Wareham Affordable Housing Trust Fund to a term to expire no later than June 30, 2011. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

MOTION: Selectman Cronan moved to appoint Sandra Slavin as a member to Wareham Affordable Housing Trust Fund to a term to expire no later than June 30, 2011. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

MOTION: Selectman Cronan moved to have Selectman Eckstrom serve as the representative for the Board of Selectmen to the Wareham Affordable Housing Trust Fund. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

***** Note:** The board is still looking for one more citizen to serve and they are accepting applications

5. LICENSES & PERMITS

Application for use of Town roads by the Dick Melloni Youth Foundation, c/o Richard H. Melloni, Jr. 7 Peter Cooper Drive, Wareham for their annual Bicycle ride on Sunday, September 20, 2009

MOTION: Selectman Donahue moved to approve the application for use of Town roads by the Dick Melloni Youth Foundation, c/o Richard H. Melloni, Jr. 7 Peter Cooper Drive, Wareham for their annual Bicycle ride on Sunday, September 20, 2009. Selectman Cronan seconded.

VOTE: 5-0-0 (unanimous)

Application for a Common Victualler's License by Eaton Trading Company, Inc., d/b/a Rice Bowl, 3103 Cranberry Highway, E. Wareham, MA under the provisions of Chapter 140 of the Massachusetts General Laws.

Present before the board: Chung Lee, Counsel and Nagi Man Mui
Mr. Lee stated that Mr. Mui is looking to open the restaurant and has experience in the restaurant business. Mr. Lee had questions regarding seating capacity and restrooms. Selectman Sauvageau stated that if they are planning to have 20 seats they would need a restroom however, if they wish to amend the application for 19 seats than a restroom would not be needed. Mr. Lee would like to also change the hours of operation on Sunday to close at 11:30 p.m. rather than 12:00 midnight as stated on the application.

MOTION: Selectman Cronan moved approve the application for a Common Victualler's License by Eaton Trading Company, Inc., d/b/a Rice Bowl, 3103 Cranberry Highway, E. Wareham, MA under the provisions of Chapter 140 of the Massachusetts General Laws and to amend the seating capacity to 19 and to change the hours of operation on Sunday to close at 11:30 p.m. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

6. TOWN ADMINISTRATOR'S REPORT

Mosquito Control Project: Mr. Sanguinet would like to remind the Board of an invaluable service the County provides communities. The Plymouth County Mosquito Control Project has started reclamation of the Wyndmoor run that travels

SELECTMEN/SEWER COMMISSIONERS MEETING – 9-15-09 (CONT'D)

from Tremont Nail Factory to the corner of Marion Road to High Street. When completed, the project will allow the water to move freely and thereby reduce mosquito breeding grounds.

Traffic Adjustments: Mr. Sanguinet will be preparing letters to the residents of Hathaway Street and letting them know of the proposed changes on this street. Included in this report is a Power Point presentation delivered in Plymouth as it relates to traffic calming devices.

ABCC Training: The ABCC will be holding training in Duxbury on September 22, 2009, from 9AM to 10AM to discuss the licensing process and a review of recent changes to the Law. Members that wish to attend need to register on line.

Assessor Records. The DOR has provided the Board of Assessors with a list of the restrictions on the disclosure of certain records. Letter from DOR in Selectmen's packet.

Anniversary of the United Nations. October 24, 2009 is the 64th Anniversary of the United Nations. The United Nations Association of Greater Boston is requesting that communities recognize the day with a proclamation, to fly the UN Flag, and other activities in the schools and libraries.

Municipal Maintenance: Effective September 21, 2009 Municipal Maintenance will be returning to their winter schedule of business, which will be 7AM to 3:30PM.

Chapter 40B Legislation: On Tuesday, September 15, 2009, there will be a hearing on legislation pertaining to Chapter 40B, additionally to discuss House 1204 that was filed to define low and moderate income. The hearing is at 10:30AM in the Gardner Auditorium.

FY2008 Audit Report. The FY08 audit is complete and included with your packet. Mr. Sanguinet stated that the Town Accountant had stated that there are some deficiencies in 2008 however; the Accountant feels they are minor and the books are fine. Selectman Sauvageau asked about the FY2009 audit and Mr. Sanguinet stated that they did speak with a new audit firm and that they would begin the process by mid-October or November. The report should be available by the first of the year.

Interviews – Library Director and Town Planner. First round interviews have been held for the Library Director and a second interview will be scheduled for September 28 for four of the candidates. It was asked that another Selectman be present in addition to Ms. Eckstrom for the interviews, Ms. O'Brien who is the Library Director in Plymouth and Ms. Griswold along with Mr. Sanguinet. Selectman Sauvageau stated that he would be sitting in for the interviews. The

SELECTMEN/SEWER COMMISSIONERS MEETING - 9-15-09 (CONT'D)

interviews for Town Planner will be scheduled later this month and all candidates have been contacted to determine their interest. Mr. Sanguinet would like to have a Selectman present along with Mr. Reilly and he would also like to have Mr. Barrett from the Planning Board of a Planner from another community present. Selectman Cronan asked where and when the Planner position was advertised. Mr. Sanguinet said it was advertised in August and he could find out what newspaper for him tomorrow. Selectman Cronan wanted to know how many applications were received.

MOTION: Selectman Cronan moved to hold off on hiring the Town Planner until the board can discuss it further along with a couple of other personnel issues. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

Bald Birds. In response to a question raised by Ms. Lepore at a recent Board meeting concerning bald birds in her yard, Mr. Sanguinet has done some research and found that this is not uncommon. Attached are some articles about this subject for your information. From a recent newspaper article, It's understood Ms. Lepore conducted some research of her own with these same findings.

Sewer Business

Sewer Contract #1: The project is proceeding with minimal problems with 80% of the pipe now in the ground. I will be meeting with a property owner who is in disagreement on the appraisal of his property to further discuss the situation.

7. TOWN BUSINESS

Close Warrant

Mr. Sanguinet went over the warrant articles and said that article #5 is to be withdrawn.

MOTION: Selectman Eckstrom moved to close the warrant. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

Discussion with Chris Reilly, CEDA review

Present before the board: Chris Reilly

Mr. Reilly discussed submittal of grants for community development such as housing rehab and public services. They have closed the FY06 grant and the money received from the state has been extended. They are currently working on FY07 and FY08 grants. Mr. Reilly stated they have had two grants underway for some time

now the sign and façade project for 191 Main Street and the housing development support program for 361 Main Street. They are not achieving the results they were looking for in either case and he feels it's primarily due to the economy along with property owners and businesses struggling to make their rent and pay their taxes. Mr. Reilly said that Southcoast project is a critical economic development priority in reaching the town's goals. He stated that it's the only one they will be seeing for awhile. The Westfield project can also be a critical economic development priority and stated that the bidders' conference will be at 10:00 am on September 17th at the Town Hall. One meeting was held with the Tremont Nail Committee and he will be looking at some funds to stabilize the structure of the buildings. Mr. Reilly stated that as far as Bay Pointe goes they have some articles going before Town Meeting and it's a rather compressed process and he would like to have the town's interest protected. Also DHCD will be meeting with him on the 22nd. Mr. Reilly is working to establish a relationship with the Industrial Park businesses. The grants have been getting more competitive and they are still willing to try for them. They are looking to fill some vacancies on the CEDA board. Mr. Reilly would like recommend that the board have a single point of contact for the developers and stating that he would be willing to be that contact person. He has served the role in his previous position and feels it would be beneficial. Selectman Cronan asked about 361 Main Street in which Mr. Reilly stated that they are still awaiting the bid application to proceed. Everything has been completed except for the bid application and he has been in contact with the owner and stated that there is \$500,000 at stake, which is an incentive in itself. Selectman Donahue asked about the DHCD grants and what is available for people to apply for. If they are in need of work done on their house and they are income eligible the funds are available. They have a variety of programs and encourage anyone interested contact the CEDA office and they will be available to answer any questions. Selectman Eckstrom had questions about his role as the contact person with the developers under 43D. Selectman Eckstrom wanted to thank Karen Hamilton and Marlene Bariteau for their hard work getting grants processed. Selectman Eckstrom also mentioned that if funds were available with transportation money it would be nice to improve the look at the back of the buildings on Merchant's Way. Selectman Eckstrom stated perhaps the option of having traffic going one way on Main Street going up and one way going down and have parallel parking.

Discussion with Open Space Committee re: survey

Present before the board: Anne Campbell, Don Hall & Sandy Slavin

Ms. Slavin stated that the survey is an attempt to gather information from the residents in town as to what areas they use for recreation along with what their priorities for open space and recreation are. Mr. Hall stated that the Open Space Committee is seeking volunteers. They meet about 2 hours every month. Selectman Donahue suggested that they contact the Superintendents office and see if the surveys can be sent home with the students.

Minot Forest Survey

Present before the board: Sandy Slavin, Angela Dunham and Dick Kent
Mr. Kent stated that the boundaries survey has been completed and he stated that they have contacted the Town Administrator and notified him of the residents that have encroachments on the Minot Forest land. Mr. Sanguinet stated he has contacted Town Counsel and will contact the board once he receives their opinion. Mr. Kent spoke about a plan for having two additional trails in the Minot forest and stated they are unable to move forward due to a conservation restriction in the forest. Mr. Kent would also like the town to consider expanding the trash ordinance to include along the streets as well as any town property be a violation.

FY2010 Final budget

Mr. Sanguinet went over the budget. The board had some questions about putting lifeguards back in the budget for next year. Also discussed how many employees are in each department. Selectman Donahue asked about possibly cutting staff hours in the Harbormaster department to gain additional funds to pay for lifeguards and reduce 2 of the 3 staff members to 32 hours and take a look at the Town of Mattapoisett's model and see what they are doing because they have a pretty big harbor. Selectman Sauvageau stated that the board is in agreement that lifeguards on beaches are a priority for this community. Mr. Sanguinet stated that he would look into making changes to the budget in April to fund the lifeguards.

Any other town business

Selectman Cronan received a call from Zoning asking if a letter would be sent to Mass Housing regarding Cromesett Landing 40B project requesting an extension on the October 15th deadline. The Zoning board had invited one of the developers in and he never showed up so they would like to give him another opportunity to attend. Mr. Sanguinet will be addressing a letter to send.
Selectman Cronan stated that the contract for Hancock Associates needs to be signed for the redesign of the Onset Mobile Home Park

MOTION: Selectman Cronan moved the board to have Mr. Sanguinet sign the Hancock Associates contract on September 17, 2009. Selectman Eckstrom seconded.

VOTE: 5-0-0 (unanimous)

Selectman Eckstrom drafted Policy # 09-02 Outside Employment. Selectman Cronan read the policy (as attached)

MOTION: Selectman Cronan moved the board to accept Policy # 09-02 as written pending approval of the verbiage from Town Counsel. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

Selectman Eckstrom drafted Policy #09-03 – Contract Services.
(as attached)

MOTION: Selectman Cronan moved the board to accept Policy # 09-03 as written pending approval of the verbiage from Town Counsel. Selectman Donahue seconded.

VOTE: 5-0-0 (unanimous)

Selectman Eckstrom stated that she would forward the two policies to Town Counsel in the morning.

Selectman Donahue asked if the painting of the crosswalks near the school could be done since school is back in session.

Selectman Donahue stated certain areas of town are focal points that should be targeted for cleanliness such as the foot of the hill on Main Street and. The street is littered with bottles and papers. Another area that is in need of cleaning is near the Narrows Bridge and along Main Street. Other areas that need to be cleaned are Minot Avenue, Glen Charlie, Indian Neck, and Great Neck Roads. Selectman Donahue would like for Mr. Sanguinet check into possibly getting the Sheriff's Department to come in and help clean up the town. Mr. Sanguinet stated that they do have a crew come in when available to various towns and Mr. Gifford is high on their list to get them to come in again.

Selectman Donahue stated she spoke with the Police Chief and it was brought to her attention that the Town isn't putting in their statistics for accidents at various intersections and there are grant monies available for intersections that have a high number of accidents.

8. SEWER BUSINESS

Approve EDU rate

Discussion on the EDU rates – Selectman Eckstrom spoke about the dumping fee at the water treatment plant. Selectman Eckstrom stated that residents have told her that they have been charged a dumping fee on their bills. Selectman Eckstrom urged residents of Weweantic, Beaver Dam, Rosepoint and Briarwood to submit a copy of their bills to the Selectmen's Office if they have a dumping fee charge on them if they are hooked up to sewer and they have a bill from the company from the last septage pick up. Selectman Sauvageau would like to send a letter to everyone that has connected in the prior projects and ask them if they were charged for the last septic pump out and to please respond. Also state in the letter that our policy states they are not to be charged.

MOTION: Selectman Donahue moved to set the EDU rate for \$584.00 Selectman Eckstrom seconded for discussion.

VOTE: 4-1-0 (Selectman Cronan opposed)

Any sewer business

9. LIAISON REPORTS

a. Any sewer business

10. ADJOURNMENT

MOTION: Selectman Eckstrom moved to enter into executive session to consider the purchase, exchange, taking, lease or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body. Also to discuss strategy with respect to collective bargaining or litigation position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel.

Poll Vote:

Selectman Eckstrom - yes

Selectman Donahue - yes

Selectman Sauvageau - yes

Selectman Cruz - yes

Selectman Cronan - yes

11. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

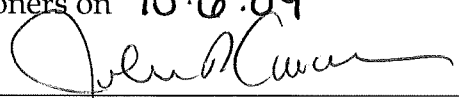
Respectfully submitted,

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on 10-6-09

Attest:


John P. Cronan, Clerk

Date Signed: 10-6-09

Date sent to the Town Clerk: 10-7-09